



MACKENZIE ART GALLERY

engage people in transformative experiences in the world through art

Job Title: Indigenous Digital Cultures Assistant

Department: Programs

Status: Casual/ Hourly Non-Union Position

About the MacKenzie Art Gallery:

The MacKenzie Art Gallery (MAG) is Saskatchewan's oldest and most comprehensive public art gallery. Programming primarily contemporary art, the MAG addresses an encyclopedic range of visual art and culture and is an international leader in Indigenous Art. Purpose-built and maintained to Class A Museum standards, the MAG permanent collection spans 5000 years of art with nearly 5000 works. MAG was founded on the collection of its namesake, Norman MacKenzie (1869–1936), who bequeathed his collection to the University of Saskatchewan (Regina College), now the University of Regina.

Opening in 1953, as the University art gallery, we maintain a nationally unique partnership with the University of Regina while maintaining separate board governance, site and an expansive mandate. Our current facilities were retrofitted in 1990, and MAG is located on the edge of the 2300-acre Wascana Centre (1962), the largest urban park in Canada. Wascana Centre was designed by renowned modernist architect Minoru Yamasaki, designer of the original World Trade Center in New York, and is a notable artifact of modernist design heritage. Today this park is a national treasure, where science, culture, education and nature meet, within the provincial capital commission.

Primary Purpose: The Indigenous Digital Cultures Assistant supports the Programming team and the Digital Consultant/Coordinator with the development and production of community workshops in digital media arts. Working within the digital lab, familiarizing themselves with equipment and software, and hosting regular drop-in sessions, the Digital Cultures Assistant will provide specialized knowledge and provide workshops.

The Initiative for Indigenous Futures (IIF) is a partnership of universities and community organizations dedicated to developing multiple visions of Indigenous peoples tomorrow in order to better understand where we need to go today. Through its four main components –workshops, residencies, symposia, and archive– IIF will encourage and enable artists, academics, youth and elders to imagine how we and our communities will look in the future. IIF is conducted by Aboriginal Territories in Cyberspace (AbTeC), a research network based at Concordia University.

Nature of Work: Reporting to the Curator of Public Programs, the Indigenous Digital Cultures Assistant works closely and collaboratively with the Programming team and the Digital Consultant/Coordinator to deliver community workshops in digital media arts. The Indigenous Digital Cultures Assistant must be knowledgeable in visual arts, have a keen interest in Indigenous Art, and have a demonstrated interest in working with participants of all ages and backgrounds.

Accountabilities:

- Correspond with AbTeC for training manual and lessons on Second Life, and related software.
- Planning, delivery and evaluation of workshops.
- Prior to workshops: correspond with MacKenzie and AbTeC staff to ensure needs are met. Promotes workshops locally, recruits and manages participants' sign-up, arranges food service (when required).
- During workshop: remains on-site to assist with setup, take down, venue and computer / equipment issues, help participants as requested.
- Prior to workshop; ensures lab equipment and software is prepared and set to go one (1) hour prior to workshop start.
- Facilitate communication between program participants, schools, and the MacKenzie Art Gallery.
- Plan and coordinate supplies and materials for all programs and workshops in consultation with MacKenzie Art Gallery.
- Coordinate the movement of supplies and materials, student art and other related material including program resources and videos.
- Organize and maintain a safe, clean, and respectful environment for participants.
- Documentation and photography of the digital workshops and programs.
- Participate in training and evaluation meetings.
- Assists with collection and maintenance of statistical information for all Gallery programs.
- Supports research, development, and implementation of IIF related activities.
- Provide technical software support for the MacKenzie with the workshop participants.
- Performs other duties as assigned.

Qualifications - Education: An educational and/or technical background in Art Education, Visual and/or Media Arts or a related discipline. Post-secondary education of one-year or less in a relevant field.

Qualifications - Experience: A minimum of one year of directly related experience in a non-profit or similarly complex environment, with a solid knowledge and a keen interest in new media, contemporary visual art, Indigenous Art, pedagogy and/or community engagement. Experience in developing lesson and activity plans is considered an asset. A demonstrated interest in working with participants of all ages and backgrounds. Must be registered as a full-time post-secondary student.

Skills: has strong organizational, planning, time management, and leadership skills; demonstrated ability to communicate effectively; strong technical expertise or interest; experience working with Indigenous communities; proven ability to work independently and in a team environment.

Salary Information: The rate is \$17.72 / hour

The MacKenzie Art Gallery is committed to maintaining an inclusive culture and building a diverse workforce that includes women, Aboriginal, Inuit and Metis peoples, persons with disabilities and members of visible minorities who have traditionally been and are currently underrepresented in the Canadian workforce. We welcome applications from all qualified candidates.

HOW TO APPLY

Please apply no later than Monday, May 13, 2019 at noon.

Email: jackie.martin@mackenzieartgallery.ca

Please include "Indigenous Digital Cultures Assistant" in the subject line of all applications sent via email.

MacKenzie Art Gallery

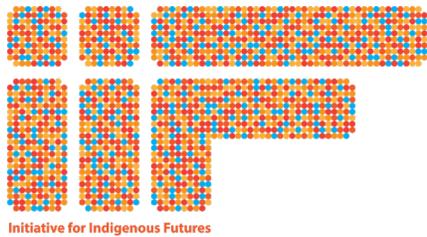
Attn: Jackie Martin, Director of Finance & Operations

3475 Albert Street

Regina, SK S4S 6X6

Inquiries regarding this position can be directed to Jackie Martin, Director of Finance & Operations, at (306) 584-4250 ext. 4275.

The successful candidate must submit a satisfactory Criminal Record Check prior to employment.



Aboriginal Territories in Cyberspace