



MACKENZIE ART GALLERY

engage people in transformative experiences in the world through art

Job Title: Education Assistant

Department: Education

Status: Full Time, Casual/Hourly Term June 3, 2019 – August 23, 2019 Non-Union Position
Funded through Young Canada Works

About the MacKenzie Art Gallery:

The MacKenzie Art Gallery (MAG) is Saskatchewan's oldest and most comprehensive art museum, serving a leadership role in Western Canada. This is a watershed moment in the history of the Gallery, as it is undergoing a multi-phase organizational transformation. Programming primarily contemporary art from the prairies, Canada and abroad, the MAG addresses an encyclopedic range of visual art and culture and is an international leader in Indigenous art. Housed within an over 115,000ft² facility, maintained to Class A Museum standards, the MAG permanent collection spans 5000 years of art with nearly 5000 works. MAG was founded on the collection of its namesake, Norman MacKenzie (1869–1936), who bequeathed his collection to the University of Saskatchewan (Regina College), now the University of Regina.

Opening in 1953 in the first purpose-built art gallery building in western Canada, the MacKenzie enjoys a nationally unique partnership with the University of Regina. After separating in 1990, and moving to its current premises, MAG now maintains separate board governance, site and an expansive mandate and quarters in the T.C. (Tommy) Douglas Building. The MAG features an outdoor sculpture garden with potential for growth through loans, acquisitions and commissions. The MAG is situated in Treaty Four territory, traditional land of the Cree, Saulteaux and Metis, and home to the Dakota, Nakota and Lakota peoples. The MAG is located on the edge of the 2300-acre Wascana Centre, the largest urban park in Canada. Wascana Centre (1962) was designed by renowned modernist architect Minoru Yamasaki, designer of the original World Trade Center in New York, and is a living artifact of modernist design heritage

Primary Purpose: The Education Assistant will work directly with the Education Department under the supervision of the Coordinator of Public Programs and Community Engagement which includes but is not limited to assisting with the planning and delivery of summer programs and gallery visitor services.

Nature of Work: The mission of the MacKenzie Art Gallery is to engage people in transformative experiences in the world through art. The Education Department plays an integral role in the delivery of this mission with the delivery of programs and gallery visitor services. The Education Assistant is designed to offer practical experience in the fields of education and public programming in contemporary art galleries and museums. The internship will provide an opportunity for the candidate to develop a strong foundation of knowledge, best practices, and "hands on" experience. The skills, knowledge, and experience gained through this Internship will provide the applicant with confidence and a head-start in the workforce once they complete their post-secondary degree.

Accountabilities:

- Assist in the planning, implementation and evaluation of summer public programs including Community Tours, Sundays at the Gallery, visitor evaluation, and off-site workshops including the Regina Folk Festival and Canada Day;
- Assist with research and development for upcoming Fall and Winter programming, which includes the development of lesson plans, and school program resources;
- Respond to program inquires providing information and referring inquires to appropriate sources based on a broad knowledge of the galleries priorities and programs;
- Participate in program set-up and clean-up, and general studio maintenance;
- Other duties as assigned.

Qualifications - Education: A post-secondary student, enrolled in Bachelor of Education or Bachelor of Fine Arts Program.

Skills: Must be highly motivated self-started with strong interpersonal skills; strong organizational and time management skills; capacity to be flexible and responsive to visitor needs; capacity to accept constructive feedback; strong team player with the ability to work independently, collaboratively, and within a team environment; exceptional written and oral communications skills; excellent proficiency in Microsoft Office (Word, Excel, PowerPoint); must be between 16 and 30 years of age; must be registering as a full-time post-secondary student (intending to return to full-time studies during the next academic year); is a Canadian citizen, permanent resident, or person whom refugee protection has been conferred under the Immigration and Refugee Protection Act, and is legally entitled to work according to the relevant provincial / territorial legislation and regulations.

The MacKenzie Art Gallery is committed to maintaining an inclusive culture and building a diverse workforce that includes women, Aboriginal, Inuit and Métis peoples, persons with disabilities and members of visible minorities who have traditionally been and are currently underrepresented in the Canadian workforce. We welcome applications from all qualified candidates.

Salary Information: \$16.50 / hour (Non-Union)

HOW TO APPLY

Respond with a cover letter and resume outlining relevant experience to the contact information listed below by Friday, April 26, 2019, 4:30 PM.

Applications should be emailed to:

Email: jackie.martin@mackenzieartgallery.ca
MacKenzie Art Gallery
Attn: Jackie Martin, Director of Finance & Operations
3475 Albert Street
Regina, SK S4S 6X6
306-584-4250 ext. 4275

Please include "Education Assistant" in the subject line of all applications sent via email.